File: Exec-MJH-210611.docx

Matched with: #SGUnitedJobs Senior / Admin Officer (Operations), I2R

At: A\*STAR RESEARCH ENTITIES

Salary: $1,900 to $3,400 Monthly

Score: 27%

Skills: Adobe Acrobat, Analytical Skills, Communication, Critical Thinking, English, ERP, Excel, Leadership, Marketing, Microsoft Excel, Microsoft Office, Outlook, People Management, Power Point, Sales, Scheduling, Microsoft Word

Gap: Microsoft PowerPoint, Interpersonal Skills, Administration, Inventory Management, SharePoint, Good Communication Skills, First Aid, Furniture, Administrative Support, Team Player, Facilities Management,